

**ISLAND MONTESSORI CHARTER SCHOOL  
BOARD OF DIRECTOR'S MEETING MINUTES  
7.20.16**

In attendance: Drew, Jill, Dan, Michael, Jeremy, Fraleane, Melinda

Absent: Christina

Staff in attendance: Brian

Visitors in attendance:

Drew motioned to open the meeting at 7:45

May meeting minutes: Jill made motion to approve; Drew seconded board unanimously approved May minutes.

The board discussed interviews for new board positions.

Eleanor and Amanda are leading summer reading camp. 4 days a week. 15 students signed up for the program.

**Academic:**

Discussion about unofficial test scores.

Brian gave Head of School report:

We are short 1 student in 7th grade. Otherwise the school is currently full.

Enrollment update 2016/2017 school year Charter School

**K-24, 1-24, 2-25, 3-24, 4-24, 5-25, 6-24, 7-23, 8-24**

**Financial update**

Current cash in bank: \$313,222.82

Cash able to draw \$0.00

Fundraising account: \$993.18

**Budget Update**

The new 2016/2017 budget was presented. There was a preliminary vote on the expense part of the budget only since we still don't have the revenue from the state.

HB539 did not get voted on this session.

Brittany and Brian will be in Durham July 21 and 22 for a DPI finance conference

Initial findings on 2015 Audit = NONE! We should have official results by next month's meeting. Auditor will be at September meeting to present and go over all the findings.

**Facilities**

Ramps are completed on the building. Waiting for electrician to finish wiring. Duke's part is done. Fire alarm can't move forward until electrician does their part. Sidewalks should happen this week. Once sidewalks are in teachers can move in. Landscaping need to happen.

Jill motioned to approve Melinda signing the contract for the purchase of the land next to the school. Drew seconded. Unanimous approval from the board.

Discussion of the property sale of our current property from our lender based on possible USDA financing which would allow the school to refinance our property, consolidate our debt at a lower interest rate.

Jill motioned to approve Melinda signing the contract for the purchase of the building. Drew seconded. Unanimous approval from the board.

School buses – Here and ready to go. Waiting on state license plates.

New carpet going in hallways of main building in July 25th.

Paint completed except for Brittany's office.

### **Board Members**

Melinda motioned to vote Dan Camacho as the Board Vice President, and Fraleane for the Treasurer position, Michael seconded and the board voted yes unanimously.

### **Personnel**

Jill made motion and Dan seconded to vote on the new teacher hires. The vote was held and unanimously approved.

### **New Business**

Jeremy discussion on Nutrition and possibly getting Whole Foods to do the snack for the Children's School.

Melinda made motion to enter closed session and Fra seconded at 8:25pm.

Dan made motion to open session and Jill second at 8:45 pm.

Motion to adjourn by Drew, seconded by Jeremy and meeting adjourned at 9:13pm.

The next IMS Charter school meeting will be at 7pm at the Charter School on Wednesday, August 17th. As a reminder, all summer meetings will be held at the Charter School.