

**ISLAND MONTESSORI CHARTER SCHOOL  
BOARD OF DIRECTOR'S MEETING MINUTES  
5.25.16**

In attendance: Christina, Stephanie, Michael, Jill, Renae, Jeremy, Melinda, Dan

Absent: Drew

Staff in attendance: Brian and Carrie

Visitors in attendance: none

Melinda motioned to open the meeting, seconded by Dan at 7:05 pm.

April meeting minutes: Melinda made motion to approve; Jill seconded board unanimously approved April minutes.

Unanimous vote to bring Fra Hudson onto the board as treasurer, she will replace Dan when Dan moves to be President of the board.

Brian informed us that the Turtle Trot will be a special independent subcommittee of the FSA. FSA has done amazing this year and did very well with all of their fundraising efforts.

**Academic:**

All students tested out of or had exemption for retention. There will be reading camp for 1-3<sup>rd</sup> graders 4 weeks starting July 11<sup>th</sup> for 26 kids. 9am-Noon, Monday-Thursday.

Brian gave Head of School report:

A few 5<sup>th</sup> grade students will be dropping and going to traditional Middle School.

Enrollment update 2015/2016 school year Charter School

- 184 students 1 Pender, 10 Brunswick, 173 New Hanover County

**Financial update**

- Current cash in bank: \$351,542
- Cash able to draw \$138,539.24
- Fundraising account: \$1003.18
- Auditor contract: approved
- Brian presented and reviewed the proposed budget for the coming year

**Facilities**

- Site work has started. Driveway will be finished with gravel and stone curbing. There has been a sewer line issue associated with the work going on. Brian reviewed the construction budget. Increased cost from cost increase of materials and having to install larger water meter and piping.
- Chickens have been moved onto the playground area until construction project is complete.

Rivenbark has told us that IMS can't purchase the lot until the other lot is closed. They are going to put it on the market at \$210,000. Michael made motion, Dan seconded that Melinda and Brian will negotiate up to a certain the amount approved by the board for the property adjoining the charter school.

Dan and Michael filled the board in on the discussion with our current funder and how they may want to make a deal with us for financing than rather go to a traditional bank loan. Bank 1 will consider financing

the extra money for the land, but not for the additional cottages. Bank 2 said they would consider finance the land and cottages.

### **Budget**

- One of the summer projects involving the replacement of the hallway carpets, Brian has received bids and it will cost about \$5,000.
- Brian presented the 16-17 school year proposed budget. The state has not released how much the per student amount will be this year. New Hanover County has not come up with a number yet for how much we will get this year, looks like it will be up about \$60 per child.

### **Personnel**

- Voting on testing coordinator, curriculum coordinator, guidance counselor, EC Teacher, Spanish teacher, Environmental science, 7/8 grade ELA/Social studies.

Jill made motion and Dan seconded to vote on the new teacher hires. The vote was held and unanimously approved.

- Vote on Head of School contract. Jill made motion to accept. And Dan second. Melinda made motion on auditor and Jill seconded. Unanimously approved.

Melinda made motion to purchase the buses for the school for next year for the year of going out and Dan made second. Unanimously approved.

Jeremy discussion on Nutrition and having Island Wellness do the snack for the Children's School.

Jill wants to be on agenda for next month to do a partial demonstration on Life Kinetik brain training.

Rena made motion to enter closed session at 8:57pm.

Jeremy made motion to open session and Melinda second at 9:13 pm.

-The board approved the purchase of 2 school busses for \$60,000

Motion to adjourn by Melinda, seconded by Dan and meeting adjourned at 9:32pm.

The next IMS Charter school meeting will be at 7pm at the Charter School on Tuesday, June 21st instead of the 22<sup>nd</sup>. As a reminder, all summer meetings will be held at the Charter School.