

ISLAND MONTESSORI CHARTER SCHOOL MEETING MINUTES 05.01.13

In attendance: Melinda, Christina, Karla, Kemmy, Jeremy, Jill, Brian, and Jennifer
Absent: Steve

Island Montessori Charter School Meeting was called to order at 7:18pm by Melinda.

Motion was made Jeremy, seconded by Jill, to approve the previous meeting minutes. Minutes were approved unanimously.

UPDATE ON STUDENT LOTTERY & CHARTER SCHOOL:

The Lottery was successful. Stephanie reported some emotional feedback from parents. Discussions ensued on how to handle certain situations in the future. Brian presented the proposed salary guide (which is confidential) and reviewed the salary guide with the board. Melinda motioned that we move to accept the salary schedule as presented, second was given by Jill. Michael made a suggestion for re-wording to include fairness and uniformity and Stephanie suggested we add +/-% discretion, change the word "base" to "median". Melinda withdrew her motion and offered an amended motion to include the suggestions from the board, second given by Jill. The board approved the motion unanimously. Brian will make the appropriate changes and send out to the board online.

Brian spoke with a benefit provider and will speak with another one tomorrow regarding rate plans. Brian is pursuing all options at this time.

Brian is still trying to get in touch with DPI with some follow up questions. Melinda will re-post the power points from the additional board training seminars.

Brian reported the plan is to hire lead teachers first and the curriculum position. Our hope is to have an update ready at the next board meeting in June.

Executive Committee:

Christina reported topics that E.C. is working on, which include a definition and responsibilities of the E.C., board member orientation & policies, school binder, diversity and management of roles. Brian will help with document orientation and attend the next meeting.

Facilities Committee:

Melinda presented updates on Steve's behalf via email update from Steve.

Marketing/ HR Committee:

Stephanie presented a marketing budget with a current list of expenses paid to date, along with possible suggestions for future marketing, along with costs. Stephanie also raised the topic of car decals for parents and families and t-shirts for students. Discussions ensued regarding additional marketing ideas.

Academic Committee:

Academic committee talked about new set of school hours. They proposed that the children's school start at 8:30am-2:45pm and the charter school go from 8:45am-3:00pm. All members present were in agreement with this change. The Academic committee voted unanimously to call the Winner Ave. location "The Children's School". Michael presented a motion that we adopt the name change, second given by Stephanie; all were in favor. The committee also discussed outdoor space and presented a few ideas they are working on. Melinda stated there have been a lot of questions about Montessori Education and presented ideas on how they are going to educate parents and families.

Finance Committee:

Kemmy set up the \$25,000 LOC with BB&T. The loan is just in charter school name. BB&T threw in 2 credit cards with a \$5,000 limit. The process is that any request be sent to Kemmy or Melinda for approval. Melinda made a motion that we reimburse Kemmy the \$850 for the 501 3 c application fee.

Development/Fundraising Committee:

Jill and Stephanie reported that Jill is working on parental involvement with the school. Melinda suggested we create a list committees and/or projects that we need help with. Brian chimed in that we need to share the staff directory and reminded us that we need to be using our IMS email for all communications. Stephanie suggested we keep driving traffic to the website and it will also be where we post newsletters. Stephanie updated us on the new grant she is working on and she is in need of a landscape proposal to submit with the application. Stephanie also asked the board for permission to submit our information and wish list to donorschoose.org.

IT:

Jeremy met with AT&T about setting up broadband at the school. We will need to dig a ditch from the street to the south side of the school so Jeremy will need to meet with facilities committee to facilitate the dig. Things are moving along with no major issues at this time.

EC:

None

OLD BUSINESS/NEW BUSINESS:

Melinda asked for a board motion to submit the Charter Agreement. Jill motioned, second by Stephanie, approved unanimously.

Motion to adjourn the meeting by Jeremy, seconded by Michael. Meeting was adjourned at 8:46p.m.

The next meeting will be Wednesday, June 5th, at 6:30pm.

Future meeting dates: July 3rd, August 7th, August 21st