

**ISLAND MONTESSORI CHARTER SCHOOL  
BOARD OF DIRECTOR'S MEETING MINUTES  
09.16.15**

In attendance: Jeremy, Melinda, Christina, Brian, Carrie, Renae, Drew, Steve, and Dan

Absent: Michael, Stephanie, Jill

Visitors: None

Staff in attendance: Alicia Rheel

Jeremy motioned to open the meeting, seconded by Renae. Island Montessori Charter School meeting was called to order at 7:00pm by Melinda.

**Previous Minutes:**

Melinda motioned to approve the previous minutes as amended, second by Jeremy, approved unanimously with suggested changes.

**2 Minute Visitor Comments:**

None.

**FSA Liason:**

None present.

**Academic Committee (Samara):**

There were a lot of visitors at the last Academic Committee meeting, including Melinda, Dan, Lori Birdsong, and new member, Carrie.

Parents were very complimentary about Science night. Teachers did a great job and FSA did a great job – everyone was happy.

Alicia mentioned they set up a new group email for the Academic Committee members, which will be [ac@islandmontessorischool.com](mailto:ac@islandmontessorischool.com). Additional discussions about various other group emails that are being set up to help internal communication flow more easily.

Lori Birdsong was there to discuss grants and outdoor committee. Ms. Liz gave them her wish list for outstanding needs. The grant committee would like more direction from the staff.

Melinda mentioned she would like them to be more visionary and come up with a dream list for their classroom.

Also discussed the need for extra tutoring services. Many of the members are going to reach out to some community contacts and see if we can bring in some additional support.

BOG's took place. This is a growth-based test and overall the AC committee isn't too concerned since this is a starting point for the year. Jeremy would like to do something in the classroom to help reduce test anxiety (i.e., mindfulness, guided meditation, breathing exercises).

After school programs are in place and information went home to parents today. Christina asked for clarification about who to make the check out to for payments.

## **Head of School Report (Brian):**

### **Enrollment update 2014/2015 school year Charter School**

- 190 students
- 1 Pender, 12 Brunswick, 177 New Hanover County

### **Financial update**

- Current cash in bank: \$182,145.00
- Cash able to draw: \$288,018.00
- Fundraising account balance: \$1,414.00
- The Arnold Family foundation has been very generous to IMS and donated \$17,000, most of which will fund afterschool programs and a chrome book cart.

### **Facilities**

- The building is set and now we need to get electrical (waiting on Duke Energy), concrete ramp, rail, plumbing, alarms installed.
- Health department did an inspection and walk through. Here are their comments:
  - Told us to start planning on replacing the carpet in the hallway.
  - All food from Whole Foods needs to be labeled.
  - Essential oils are not allowed because of lack of MSDS sheets
  - Book bags should be in cubbies and not on the floor if they have student's lunches in them.
  - Faucets are loose but all are being replaced.

Even with all this our score was 92.5! We can thank Molly because the woman just loved doing the tour of the school with a dog following her everywhere.

### **Fundraiser**

- No new news or update. Waiting on tickets to be printed.

### **Executive Committee:**

The EC will meet with the FSA executive committee tomorrow morning at 9:00am. The FSA has done an amazing job so far this year and everyone can feel the excitement.

### **EC**

No new updates.

### **Grant Committee:**

No new updates.

### **Finance Committee:**

Financial report was given in conjunction with the HOS Report.

### **Development/Fundraising Committee:**

**IT:**

No new updates.

**LUNCH PROGRAM**

Jeremy reported that the Whole Foods lunch program is going extremely well and we are looking to expand to the Children's School Campus.

**After School Specials:**

Update given in conjunction with HOS report.

**HR/Policies and Procedures:**

No updates.

**OLD BUSINESS/NEW BUSINESS:**

None.

**CLOSED SESSION:**

Melinda motioned to go into closed session, second by Steve. Board went into closed session 7:50pm. Board came out of closed session with nothing to vote on.

Meeting adjourned at 8:00pm.

**REMINDERS:**

- **Next board meeting is Wednesday, October 21st, 2015, at the Charter School**
- **All committee reports are due by Friday, October 16th, 2015.**