

**ISLAND MONTESSORI CHARTER SCHOOL
BOARD OF DIRECTOR'S MEETING MINUTES
06.20.15**

In attendance: Jeremy, Melinda, Brian, Jill, Renae, Steve and Dan

Absent: Drew, Michael, Christina

Staff in attendance: Samara

Visitors in attendance: none

Jeremy motioned to open the meeting, seconded by Jill. Island Montessori Charter School meeting was called to order at 7:03pm by Melinda.

Previous Minutes:

Melinda motioned to approve previous May open and closed minutes, second by Jill, approved unanimously with suggested changes.

Melinda proposed that we adopt the minutes for the board retreat, second by Jill, approved unanimously.

2 Minute Visitor Comments:

No visitors today.

FSA Liason:

No one present.

Academic Committee (Samara):

We are not having summer school because the 3 students that met the good cause exemption which is part of the Read to Achieve Law.

EOGs: School performance report will come in Sept. and the school grade will come in October. How to look at how our school is doing 5th and 6th grades have more gaps and 3rd and 4th grade are best indicators because they have spent at least 2 years in Montessori classroom now. 3rd and 4th grade we should be excited about the most growth. The math and science sections of the EOGs have lots of reading comprehension.

At next board meeting Samara is going to do a 5 minute overview of a day in the life of Samara. What she does behind the scenes. This can then use this for an article for the newsletter.

Samara still working on science festival, is going to plan kick-off for year of science for the beginning of the school year. Jill is going to reach out to UNCW STEM woman who is there to do outreach to schools.

Strategic Plan report:

Melinda: reported on Governance and Administration that we are meeting everything we need to do. Stephanie starting in July to bring our Policies up to speed and re-do our handbooks for both campuses.

Brian and Dan reported on Facilities part of strategic plan:

Recommendations – figure out how to pay for cleaning service for children's school, long range plan needed for outdoor space, but that will come after entire site plan completed (engineering).

We have received lots of grants and donations for outdoor space. Steve updated us on expansion of facilities.

Rena and Brian on academic: discussion on portfolios and new teacher evaluation imposed by the federal government and how it is tied to a portion of our funding. Necessary, but will be time consuming to implement. More will be discussed on academic at our next workshop meeting.

Head of School Report (Brian):

Head of School Report 06/17/15

Enrollment update 2015/2016 school year Charter School

192students

187 New Hanover, 4 Brunswick, 1 Pender

Financial update

Current cash in bank: \$326,801

Cash able to draw \$0

Fundraising account: \$600 but \$2310 will be going in.....we used to purchase yearbooks but sales will put it back.

Please see budget sheets attached

2015/2016 Budget

Please vote. Estimated carryover placed in and \$30,000 fundraising

UNCW Professional Development System

Please notice the new plaque out from the office

Building Updates

Trailer being removed the week of June 22nd. New building being delivered same week. Cannot be set until the building permit gets issued.

Lower Elementary carpet being removed the week of June 22nd. New floor being put in soon after.

Both bathroom floors will be replaced and both bathrooms painted in July.

Touch up painting will occur in July throughout whole building

Getting quotes for exterior wall replacement by side door server room.

Budget

Brian sent out a preliminary DRAFT budget for next year. Discussions ensued about the important highlighted topics. Next month we will vote on the operating budget for next year. The draft also gives returning TA's health insurance. Any new TA would be required to work a full year before they can get health insurance. 3 TA's + 4 specials teachers qualify for this new incentive (total 26 will have insurance next year, up from 14 this year). Board discussions ensued regarding this topic. Dan asked Brian to consider adding a Spanish teacher to the budget next year and add fundraising back in.

Motion to approve the budget that goes to the state from Melinda. Seconded by Jill. So moved and approved unanimously.

Personnel

- Recommendation to hire 7th grade Science and Math teacher.
- Recommendation to hire 7th grade Language Arts/Social Studies teacher.
- Recommendation to hire Physical Education Teacher

Motion made by Melinda to hire the new teachers. Seconded by Dan approved unanimously.

Executive Committee:

Did not have a chance to meet this month prior to the board meeting. Did have a board retreat meeting about the Children's School.

EC

None.

Grant Committee:

Jill reported that Leanne Lawrence is going to help with outdoor committee with design as long as she can get liability insurance. The grant committee needs master plan of the use of the land for grant planning and what will be able to go where for outdoor space and gardens.

Finance Committee:

Financial report was given in conjunction with the HOS Report.

Development/Fundraising Committee:

IT:

No new updates.

LUNCH PROGRAM

No new updates.

After School Specials:

No new updates

Upcoming Elections:

Melinda, Renae, and Jill are up for re-election. We will be voting in July.

OLD BUSINESS/NEW BUSINESS:

Meeting adjourned at 9:29pm.

REMINDERS:

- **JULY Board Meeting has been changed to July 22nd at 6:30pm.**
- **All June and July meetings will be held at the Charter School.**