

**ISLAND MONTESSORI CHARTER SCHOOL  
BOARD OF DIRECTOR'S MEETING MINUTES  
2.17.16**

In attendance: Christina, Dan, Michael, Jill, Melinda, Brian, Steve, Renae, Stephanie

Staff in attendance: Steve S. and Tara Robinson

Visitors in attendance: none

Melinda motioned to open the meeting, seconded by Christina at 7pm.

All board members introduced themselves to the 7<sup>th</sup> grade teachers and they introduced themselves as well. The 7<sup>th</sup> grade teachers presented on what Montessori middle school is like (how different than upper and lower el and differences and similarities to traditional middle school), curriculum they use and what goes on each day. Very informative and Steve and Tara will be doing a Q&A evening session with parents soon now that they are settled into their new space.

Charter school minutes approved with a few minor changes. Stephanie will make the changes to the minutes. Melinda move to accept the minutes, Jill Second. There was unanimous vote of approval for the minutes.

Steve Shuttleworth presented site plan for adding the next building and moving around the driveway to accommodate more cars to keep them off of Carolina Beach road during drop off and pick up. The new big building will house the upper El and will be 4 classrooms with bathrooms in the center of the building. Things are on track to have the new building and driveway improvements completed. Work will probably start in March.

Brian:

Enrollment update 2015/2016 school year Charter School

- 184 students 1 Pender, 10 Brunswick, 173 New Hanover County

Financial update • Current cash in bank: \$299,358.62 • Cash able to draw \$118,973 • Fundraising account: \$956 • Please review attached budget.

Arnold Family Foundation • They have donated \$5000 to go towards a new laminator (the old one will go down to the Children's School), Primary Phonics for the Lower Elementary, some of those students still need to work on it when they come up to the Charter School, and the rest is to go to NWEA "MAP" testing cost.....this is part of our improvement plan to gather usable data to help direct instruction and to monitor growth in individual students.

Licensure Issues still no news from DPI on our % of licensed teacher issue that they claim we have. Teachers who applied for licenses in May still have not received them.

State Board of Education mandate: The state will be releasing their report cards on schools this month. I have sent home a letter explaining it and Brian also posted that letter on the website. Our improvement plan is also on the website. There was personnel discussion on the Curriculum Coordinators Position that will be advertised out by Brian soon.

Facilities improvements cost predicted to be \$24K for setting the building and delivery, \$40K or less for driveway, clearing for driveway and new building, storm water improvements, sidewalks, plumbing, electricity. The building will cost \$172K, the lease payments will be \$2700/month. IMS can purchase it at the end of the lease for \$1. Building contract was won by modular technology. Renae made motion to accept bid from Modular technology, Melinda seconded it and vote was unanimous. This is pending the review of the contract by Michael.

Budget is okay, cost of Nigel, added cost of the teacher training.

Need to vote on Kelly Hendrickson to be part time position testing coordinator at the Charter School. Melinda moved, Stephanie second. A vote was held and unanimously approved.

Motion to adjourn by Stephanie, seconded by Jill. Meeting adjourned at 8:08pm.

The next meeting will be at 7pm at the Charter School on Tuesday, March 15<sup>th</sup>. **Please note the change of date due for the month of March only.**