

**ISLAND MONTESSORI CHARTER SCHOOL
BOARD OF DIRECTOR'S MEETING MINUTES
09.21.16**

In attendance: Jeremy, Melinda, Christina, Eric, Rainey, Jill, Dan,
Staff in attendance: Brian, Carrie, and Lara
Absent: Michael and Fra
Visitors: None.

Christina motioned to open the meeting, seconded by Rainey. Island Montessori Charter School meeting was called to order at 7:18pm by Melinda.

Melinda welcomed attendees Barbie Roberts and Griffin Roberts.

Melinda made a motion to re-elect Jeremy, Michael, and Christina for another 3 year term. Second by Jill. Approved unanimously.

Previous Minutes:

Christina motioned to approve the previous minutes as amended, second by Dan, approved unanimously with amendments.

2 Minute Visitor Comments:

None.

FSA Liason:

None present.

Academic Committee (Lara):

Official State Results for school are in and we now have a "C" but isn't posted with DPI yet.

Specials update – The new Specials teachers created their own website and launched it last night.

Our first grade students have been struggling with reading/transitioning from the Children's campus. Lara bought some new reading materials (Pink, Blue, and Green Series) to help build their skills.

Student MAP testing is being done together this year and results should be ready next week.

Literacy – Lara is looking at plans on how to improve literacy. Lara is also working with a literacy person from UNCW. Canines for Literacy will be coming in twice a week to work with the students from LE and UE.

Lara is looking at the MENSA Program for the Middle School.

Melinda really congratulated Lara on a job well done so far and shared she has received many compliments from parents, teachers, and staff.

Head of School Report (Brian):

Enrollment update 2016/2017 school year Charter School

- K-24, 1-24, 2-24, 3-24, 4-24, 5-25, 6-24, 7-20, 8-26 for a total of 215 = short 1

Financial update

- Current cash in bank: \$260,630.21
- Cash able to draw \$194,702.00
- Fundraising account: \$1,173.48
- Please see attached budget

Facilities

- Factor still making appointments to come out and make fixes to the Upper Building. Whole punch list of things need to be done.
- Workday on this coming Saturday, September 24th. The FSA donated \$4,000 to help get Upper Elementary Building landscape done.
- Brian met with Steve and they commissioned an engineer to help draw up the blueprints for the state work on the land/building plan for kindergarten building.
- Brian hopes to have some prices very soon on Carrie's Dream Building.

Personnel

- Vote on recommendations – closed session
 - Upper Elementary TA
 - PE/Health Teacher

Executive Committee:

See attached minutes.

EC

No new updates.

Grant Committee:

No new updates.

Finance Committee:

Dan discussed the loan update. We are looking at an ARM with a prepayment penalty. The loan is slated to close on Monday at 10am. This loan will save the school about \$65,000 a year. As soon as this loan closes we will start working on the second half, which is the land deal.

The financial report is on the conservative side as we are in the first few weeks of school. Once we get the loan refinanced it should free up some additional cash in the budget. The board did not have any additional questions or concerns with the current budget.

Development/Fundraising Committee:

No new updates.

IT:

No new updates.

Lunch Program

Jeremy discussed and reviewed changes to his nutrition policy

After School Specials:

No new updates.

Beautification Committee:

No new updates.

HR/Policies and Procedures:

Melinda made a motion to modify the board terms to the following:

- Fraleane will take over Renae's term that ends in 2018.
 - Rainey & Eric are elected to 1 yr terms ending in 2017 and are eligible for re-election at that time.
- With these adjustments, we'll have 3 terms ending in 2017, 3 in 2018, and 3 in 2019.

Group 1 (2017): A) Rainey, B) Eric, and C) Dan

Group 2 (2018): D) Fraleane, E) Melinda, and F) Jill

Group 3 (2019): G) Jeremy, H) Michael, and I) Christina

Second by Jill, approved unanimously by the board.

OLD BUSINESS/NEW BUSINESS:

Jill proposed our school participating in "Do it in a Dress" service project.

Each board member signed a resolution, drafted by our attorney, giving Melinda permission to sign loan documents on behalf of the school.

CLOSED SESSION:

Dan motioned to go into closed session, second by Eric. Board went into closed session 8:32pm. Board came out of closed session and unanimously voted to accept all contracts presented.

Meeting adjourned at 8:43pm.

REMINDERS:

- **Next board meeting is Wednesday, October 19th, at 7:00pm, at the Charter School**
- **All committee reports are due by Friday, October 14th, 2016[PDF Format Please!]**