

**ISLAND MONTESSORI CHARTER SCHOOL
BOARD OF DIRECTOR'S MEETING MINUTES
03.18.15**

In attendance: Christina, Melinda, Brian, Jeremy, Renae, Jill, Dan, Michael, and Steve

Absent: Drew

Visitors in attendance: Samara Kuhn

Steve motioned to open the meeting, seconded by Jill. Island Montessori Charter School meeting was called to order at 7:10pm by Melinda.

Melinda welcomed staff and administration

Steve motioned to approve previous minutes, second by Jill, approved unanimously.

2 Minute Visitor Comments:

None.

FSA Liason:

None.

Previous Minutes:

A motion to approve the previous minutes was given by Melinda, second by Steve, and approved unanimously by the board.

Academic Committee (Samara):

Samara reported the academic committee met last week and their main topic was “the year of science”. They had great discussions about the things they want and ultimately created a list. The teachers were concerned about having to put in all of this time and effort and *what if* the money isn’t there and it was all a waste of time that could have been spent on other things. Samara shared the teachers’ wish list for the UL, LL, and children’s school campus.

Head of School Report (Brian):

Enrollment update 2014/2015 school year Charter School

165 – up 2 students with new Primary Teacher’s children

160 New Hanover, 4 Brunswick, 1 Pender

Financial update

Current cash in bank: \$211,235.52

Cash able to draw: \$241,662.29

Fundraising account: \$8,784.28

Please see budget sheets attached

Buildings

The playground is officially a construction zone. Looking forward to seeing what it looks like after the workday on the 21st.

The garden beds are build and full of dirt. Seedlings are growing in our front lobby.

Good Stuff

We will be offering a Theater class through “Theater Now” after school starting after Spring Break. More details to follow. Sign up will start this week.

Plans are in the works to have a special music program be offered to primary and upper elementary students from April 23rd to May 29th with a performance on the last day.

National Theater for Children will be putting on a play for our lower elementary students on Monday, March 23rd titled “The Treasure Trove of Conservation Cove”.

5th and 6th graders will be receiving the state curriculum for sex education this week.

We now have a content control on all student used computers in our building.

Personnel

Children’s School Director position has been filled! Brian updated the board on the new candidate’s credentials and answered board questions.

Executive Committee:

The strategic plan is done and ready to share. The board failed to officially vote it in at the November meeting. Melinda motioned we adopt the strategic plan with Dan’s approved edits, effective November 19th, 2014.

EC

None.

Facilities Committee:

Steve updated the board regarding his recent conversations with our benefactor. He is willing to help re-write the note with a lower interest rate and extend the pay back 2 more years but he is not willing to be a co-signatory on a note with the bank. Steve will set up a meeting with our benefactor when he returns from vacation and update the board via email.

Steve also updated us on his conversations with the county and the process we have to go through to expand our facilities to 7th grade.

Marketing/ HR Committee:

No update since last meeting.

Finance Committee:

Financial report was given in conjunction with the HOS Report.

Development/Fundraising Committee:

No new updates

IT:

No new updates.

LUNCH PROGRAM

No new updates.

OLD BUSINESS/NEW BUSINESS:

Jeremy motioned that we go into closed session, second by Steve. Board went into closed session at 8:35pm.

Jeremy motioned to close closed session and change back to an open session meeting. Second given by Jill. Steve motioned that we offer employment to Carrie O'Brien Dworshak, second by Melinda, approved unanimously by the board.

Meeting adjourned at 8:44pm.

REMINDERS:

- All minutes/committee reports/HOS report/financial reports are due to Melinda by Friday, April 9th.

- **The next meeting will be Wednesday, April 15th, 2015, at 7:00pm, at the Children's School.**