

**ISLAND MONTESSORI CHARTER SCHOOL  
BOARD OF DIRECTOR'S MEETING MINUTES  
04.23.14**

*In attendance:* Christina, Jennifer, Melinda, Steve, Brian, Stephanie, Jill, Kemmy, Michael and Jeremy.

*Absent:* None.

Visitors in attendance: Vicky Messer, Courtney Winter, Lori Birdsong, and Samara Kuhn

Jeremy motioned to open the meeting, seconded by Stephanie. The Island Montessori Charter School Meeting was called to order at 7:25pm by Melinda.

**2 Minute Visitor Comments:**

Three members of the FSA presented a few comments to board regarding board memberships to FSA, having a shared calendar, sharing FSA information with families through our website, and having copies of minutes and financials available at board meetings.

**FSA Liason:**

None.

**Previous Minutes:**

A motion to approve the previous minutes as amended was given by Steph, seconded by Steve, and were approved unanimously by the board.

**Academic Committee:**

Samara and Jennifer presented their meeting minutes to the board. Samara gave the dates for the EOG's (3<sup>rd</sup>, 4<sup>th</sup>, & 5<sup>th</sup> graders): June 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>. Practice dates for EOG's for 3<sup>rd</sup> graders only: April 29, May 1<sup>st</sup>, and May 2<sup>nd</sup>. Only 3<sup>rd</sup> graders will be allowed to retake EOG's. If they do not pass the retake they will be required to attend summer school. Brian is currently working on staffing for summer school.

**Head of School Report (Brian):**

**Enrollment update**

- 137 students
- 133 New Hanover, 4 Brunswick

**Next Year**

- We are full in all classrooms
- Wait list: K-36, 1st-18, 2nd-22, 3rd-13, 4th-31, 5th-11, 6th-14.

**Financial update**

- Current cash in bank: \$114,048
- Cash able to draw: \$111880
- Fundraising account: \$10,163
- Please see budget sheets attached
- Please study the 2014/2015 planning budge and bring your questions!

**Building**

- There is now air in the upper elementary. It was paid for with this year's budget.
- Many repairs done to preschool. Having fire alarm connected to 911 @ cost of \$600. Will be working with Jennifer on paying for this. Also looking at a better front door this month for the preschool. Also

pricing out shades.

### **Summer Reading Program for 3rd Graders**

- We were given over \$9,000 but no specific, final directives have been given to us. Stay tuned!

### **Make Up Days for Weather Cancellations (6 OF THEM!)**

- Saturday April 26th ½ day, Saturday May 10th ½ day (international day for Charter School), Friday June 13 whole day, Monday June 16 ½ day

### **International Days**

- Charter School's International day will be on May 10th.
- PLEASE COME BY AND CELEBRATE WITH US!

Brian presented a letter he received from DPI regarding the current "talk" about releasing teacher salary information and DOB. Brian also informed the board that the Star News has officially requested the release of teacher information from the charter, along with all other charter schools in the area. Board discussions ensued on how to proceed. Steve made a motion that we follow the public record law and release the information requested regarding our teacher's names (including DOB) and their salaries, seconded by Michael. Steve amended his motion to include notifying our staff prior to releasing the information and amending the contract language to include a clause that states their information is subject to release per public record law. Approved unanimously by the board.

Brian presented his proposed budget for 2014/2015 school year and walked the board through many line items and addressed questions/concerns from the board. Melinda motioned that we approve the budget as is to include \$2,000 for library money. Seconded by Jill, approved unanimously by the board.

### **Executive Committee:**

See committee report. Melinda asked the board to please read over the Strategic Plan and be ready to discuss and vote on it by the next meeting. Steve asked that we look at it by next Friday to submit any comments and suggestions and have an e-vote. Jennifer will send out via email tomorrow.

### **Facilities Committee:**

Given in conjunction with the HOS Report

### **Marketing/ HR Committee:**

See committee report.

### **Finance Committee:**

Financial report was given in conjunction with the HOS Report.

### **Development/Fundraising Committee:**

No new updates.

### **IT:**

No update since last meeting.

### **OLD BUSINESS/NEW BUSINESS:**

Jeremy reported that the new Nutrition Program is good to go. Jeremy has prepared a letter to parents and a procedure on how it works. Jeremy is targeting May 5<sup>th</sup> as the roll out day.

Christina motioned to close the meeting. Second given by Jeremy, Meeting adjourned at 8:57pm.

**The next meeting will be Wednesday May 21st, 2014, at 7:00pm, at the Charter School.**

**REMINDER:** All minutes/committee reports/HOS report/financial reports are due to Melinda by Friday, May 16<sup>th</sup>.