



APRIL 2022

Hello Island Families and Welcome Back from Spring Break!

We have just two months left in our school year and a lot of fun to pack in. Please help us to serve you well by reading through everything below. We need volunteers for the race, have open positions on FSA, and would appreciate your feedback on this year and next.

~Your Island FSA

SAVE THE DATES

April 8 – Packet Pick-up at IMS 4-6pm

April 10 – 7th Annual Tinted Turtle Trot – [Register here](#) with code “IMSFAMILY” for \$5 off the 5K and 1-mile events

May 2-6 – Teacher Appreciation Week
(More info in our May Newsletter)

May 25 – End of School Night at Lazy Pirate 530-730pm

CONTACT ISLAND MONTESSORI FSA: [EMAIL](#) [WEBSITE](#) [FACEBOOK](#)



VOLUNTEERS NEEDED

We need volunteers to help with Packet Pick-Up and Race Day for the Tinted Turtle Trot. [Please sign-up here](#) to assist in any way possible. If you have kids, friends, or family running in a specific event you can help during that event or a different one to ensure you can watch them race. This is a wonderful way for extended family to help and cheer you on!

HELP US PLAN

Your feedback is essential to helping FSA fulfill its mission each year. Please take our 5-minute survey to help us plan for next year.

[CLICK HERE TO RESPOND](#)

JOIN US

FSA has open Board and Committee positions available for 2022-23 School Year! Please read through the descriptions on the next page and email us if you're interested in joining! Our first planning meeting will be held in May, so contact us early at fsa@islandmontessorischool.com !



FSA BOARD OPEN POSITIONS

Vice President

- Coordinates Book Fair and Holiday Bazaar
- Coordinates with Special Committee Heads
- Organizes Teacher Appreciation Events with FSA President
- Monitors email and other communications

Secretary/Communications – **2 People needed to share duties**

- Takes notes at board meetings
- Manages FB, School Cues and Website communications
- Monitors and promotes Box Top specials, EVic Card linking, Amazon Smile
- Works on promotions with Ms. Blair and event coordinators
- Monitors email and other communications
- Takes photos at all events

EXPECTED OF ALL ABOVE LISTED POSITIONS

- Volunteer/Work at least one event each school year (Fall Festival, Book Fair, Holiday Bazaar, Parents' Night)
- Help with Teacher Appreciation events
- Help with Bridging Ceremonies
- Help with at least one Turtle Trot element
- Fulfill **all** duties listed for chosen position



FSA COMMITTEE OPEN POSITIONS

FSA Board Members can/do serve in these positions as well. Additional committees can/do appear throughout the year.

T3 Committee Special Committees – Starts Planning in September

- Sponsorship Coordinator – helps secure sponsorships by visiting and calling business, organizes team of people to go out and get sponsorships, finalizes all sponsorships and benefits, procures logos and gets them to the Advertising Coordinator and Race Director, works with Treasurer on budgeting items
- Advertising Coordinator – runs the social media for T3 and helps manage race website/gmail (with Race Director), puts up posters, puts event on event pages, communicates press releases
- Freak Out Party Coordinator – coordinates with food vendor, venue, and organizes raffle baskets and talent show, creates team of volunteers to work event, works with Advertising Coordinator, Secretary/Communications, Sponsorship Coordinator and Race Director to get all needs met
- Volunteer Coordinator – schedules and manages volunteers for race day, organizes/orders for color stations and water station, works on procuring food/water for event
- Race Director– coordinates with town of CB, runs race website with Advertising Coordinator, organizes meetings for all others to stay on track, orders shirts, posters, and other supplies with Treasurer , manages After Party – orders medals, coordinates with venue, organizes food vendor (**FSA President**)



Book Fair Committee (FSA Vice President oversees)

- Coordinates with Scholastic
- Sets up and tears down
- Organizes volunteers to work the book fair
- Schedules classes for previews/attending fair
- Grandparents' luncheon(s)

Holiday Bazaar Committee (FSA Vice President oversees)

- Coordinates with Courtyard Marriott
- Helps procure vendors
- Sets up and tears down events
- Communicates with teachers about their tables
- Advertises event

Fall Festival Committee (FSA President oversees)

- Organizes with classes about their booths
- Determines events/needs
- Sign-ups for volunteers for managing event
- Food vendor

Parents' Night Committee (FSA President oversees)

- Coordinates with Good Hops for venue/give back
- Arranges event activities
- Coordinates with Island Time for discount childcare
- Gathers donations
- Organizes food



Middle School End of Year Celebration Committee –
Technically **NOT FSA**, but we are recruiting for next year’s
planning committee

- Members are recruited by FSA President
- Members are 8th Year parents
- Members organize fundraising throughout the year to meet financial goals of chosen end of year celebration event(s)
- Members communicate additional financial/other needs to FSA
- EVENT SHOULD BE INCLUSIVE OF ALL MIDDLE SCHOOLERS FOR FSA FUNDING

