

**ISLAND MONTESSORI CHARTER SCHOOL  
BOARD OF DIRECTOR'S MEETING MINUTES  
06.21.17**

In attendance: Melinda, Eric, Rainey, Michael, Jill, Dan, Carrie, and Johnathan  
Staff in attendance: Brian and Alicia  
Absent: Jeremy, Christina  
Visitors: Kristen Dunn

Michael motioned to open the meeting, seconded by Jill. Island Montessori Charter School meeting was called to order at 6:57.

**Previous Minutes:**

Time should be changed to 7:00 like previous minutes

**2 Minute Visitor Comments:**

Kristen praised the end of the year activities, especially International Day.

**FSA Liason:**

None present.

**Academic Committee (Alicia):**

The Exceptional Children's (EC) program was audited for federal grants. The audit went smoothly and was done virtually. DPI praised the school for doing things so well. Approximately \$52,000 per year is received per year for our EC students. The Summer Reading Camp will be July 10-August 4<sup>th</sup>, based on NWEA scores for current 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> graders 9:00-12:00, Monday through Thursday. 16 will be attending. The EC department gave EC parents a survey and asked about trainings and ease of meetings, etc. They wanted face to face trainings more information.

**Head of School Report (Brian):**

**Enrollment update 2017/2018 school year Charter School**

- K-24, 1-24, 2-24, 3-24, 4-24, 5-24, 6-24, 7-25, 8-15 for a total of 208
- Enrollment for next year is full except for 8<sup>th</sup> grade
- The Teacher and Student Handbooks are being reviewed and edited

Dress code was reviewed and discussed. Jill motioned to approve the new dress code policy and John seconded. A tremendous amount of time and energy has been invested in the development of these provisions, involving students, parents, faculty, board members, and administrators. It represents the very best effort that this collection can – in good faith – assemble, based on extensive discussion, legal research, and comprehensive comparison with other dress codes and primary schools. It is, in fact, the Board's very best efforts at clarity and fairness, in an important but challenging arena.

**Financial update**

- We received our first check from Island Time since they are renting our facility at Carolina Beach.
- Current cash in bank: \$428,361.71
- An audit will be completed in August
- We will have final numbers for the July meeting

**Executive Committee:**

The committee met last week.

**Finance Committee:**

Given in conjunction with HOS Report.

**Development/Fundraising Committee:**

No new updates.

**IT:**

No new updates.

**Nutrition/Lunch Program:**

We will discuss at July meeting

**After School** – We are still in discussion with Dana Jackson

**Beautification Committee:**

No new updates.

**HR/Policies and Procedures:**

No new updates.

**Marketing:** Dan presented 12 different signs and placards with a new and improved logo, and we came to a consensus regarding the best ones.

**OLD BUSINESS/NEW BUSINESS:** Everyone is meeting with Melinda to discuss future Board goals. We looked over Christina's draft yearly calendar

The Executive Committee set forth a slate of candidates with Dan- President, Melinda – VP, John Treasurer and Christina secretary. We will have an official vote in July.

**CLOSED SESSION:**

Jill made a motion to go into closed session and Michael seconded.

**Personnel** – There are several positions available and we will discuss hiring and contracts in July.

Meeting adjourned at 8:57pm.

**REMINDERS:**

- **Next board meeting is Wednesday, July 19th, at 6:15pm, at the Charter School**
- **All committee reports are due by Friday, July 14th, 2017[PDF Format Please!]**

**Closed Session** Discussion focused on Brian's contract. Michael moved to accept a 2% Cost of Living increase and one additional year for Brian, and Dan seconded.