

**ISLAND MONTESSORI CHARTER SCHOOL
BOARD OF DIRECTOR'S MEETING MINUTES
10.18.17**

Meeting Location: IM Charter School, 6339 Carolina Beach Road, Wilmington, NC 28412

Time: 7:00pm

In attendance: Dan, Eric, John, Melinda, Christina, Rainey, Michael, and Jeremy (via FaceTime)

Staff in attendance: Brian, Carrie, Lara, Alicia, Lindsey Cole (Environmental Ed)

Absent: Jill

Visitors: Steve Sacewicz, Yvonne Sacewicz,

Dan motioned to open the meeting, second by Melinda. The motion to open the meeting was unanimously approved by the board. Island Montessori Charter School meeting was called to order at 7:03pm by Dan.

Previous Minutes:

Melinda motioned to approve the September 20th minutes with the amendment to the date in the heading, second by Rainey. The motion to approve the September 20th minutes was unanimously approved by the board.

2 Minute Visitor Comments:

None.

FSA Liason:

None.

Academic Committee:

Brian presented the BOG results in colored graphs. Various board discussions ensued regarding the growth.

Lara presented the NWEA MAP Testing results and data. Various board discussions on the Map Testing Tiers and how to interpret the data.

Brian introduced our new Environmental Science teacher, Lindsey Cole. Lindsey introduced our new Nigerian Dwarf goats. They are female, 5 months old, sisters, and from a farm in Sanderson. These goats were made possible via an Arnold Foundation Grant.

The Upper Elementary is working with Lindsey on gardens, chickens, bees, and a worm compost. She also built a shed for the goats over the weekend.

Head of School Report (Brian):

Enrollment update 2016/2017 school year Charter School

- K-24, 1-23, 2-24, 3-24, 4-24, 5-24, 6-24, 7-23, 8-14 for a total of 204. We lost a 1st grader due to transportation issues.

Financial update

- Current cash in bank: \$317k as of 9/30
- Money to draw from the state: \$69,916
- Tax returns are due 11/15
- The property tax exemption confirmation was received for the Golden Road property.

- Audit has been sent to the partner for final review.
- John mentioned setting up a meeting with a grant consultant. Board agreed this was a good idea and are supportive of John moving forward.
- The Magic show net a total of \$2,562.
- Brian identified a few potential short/long term issues: 1) State drop should happen in the next 30 days, and 2) We are still staring at deficit on 2017/2018 budget. Brian met with John to start the review process and brain storm ideas.

Student Discipline Reports

- There have been 6 incidents so far in October and in 2 of those incidents school suspension was given.

Data for Reporting/Discussion

- Our appeal to not be used as an EOG test site was denied.

Strategic Plan update – State Plan

- Brian plans to review with staff last year of plan and go over the current one more time.
- Improvement plan review with staff.

Compliance Reporting

- The state released our report card. We received an overall grade of “C”. We went down one point overall from last year. Science score of 63 (as a comparison is was 26 the first year).

Facility Update

- New signs have gone up all over campus, including No Cell Phone Use in the carpool line.
- The exterior roof repair and mold extraction work completed outside Mr. Tim’s classroom.

Win the Raffle

Raffle ticket sales are still going on. Tickets are due next week. Sell your tickets!

Professional Development

- Staff is reading “Who Moved My Cheese”.
- Whole staff went through a 3 hour refresher training in CPI (Crisis Prevention Intervention) on 9/29
- Carrie attending Computer/Excel work shop 9/28/17
- Alicia attending MTSS coordinators meeting 11/7/14
- Alicia and entire EC Staff to EC conference 11/15-11/17
- Brian attending webinar for new job posting board provided by the state. 10/11/17
- Brian attending Charter Leadership Conference 10/12-13

Board Strategic Plan

Melinda updated the board with the current status of the plan, which is still under assessment.

Middle School Committee

The middle school committee had discussions today about which students they want to recruit back for a 8th grade Alumni Night, which is tentatively scheduled in late November. The middle school has a history project they are working on and you may see pinecones along the car pool line, which are their markers.

Facilities

- Dan and Brian noted that the school has passed or is about to have most of its inspections. Deck/ramp completion and asphalt scheduled for completion next week. If everything goes well, we might get our final inspection and CO in the first week of Oct with a move possible for the second or third week of Oct. Dan will keep everyone updated as events transpire so we can plan accordingly.

Personnel

- Personnel issues to be discussed in closed session.

Special Board Projects/Move Update:

None.

Lottery

None.

Executive Committee

Brian would like to change the name of the title to EX so as not to confuse him. There are no committee minutes this month because the EX did not meet.

ACTION ITEM: Jeremy will create a folder in Google Drive so that all committee members can upload their minutes directly to the folder.

Grant Committee:

None.

Finance Committee:

Given in conjunction with HOS Report.

Development/Fundraising Committee:

No new updates.

IT:

No new updates.

Nutrition/Lunch Program:

Report sent via email.

After School Specials:

No new updates.

Beautification Committee:

No new updates.

HR/Policies and Procedures:

No new updates.

Marketing:

No new updates.

OLD BUSINESS/NEW BUSINESS:

- **Board Q&A** - Dan presented results from the Q&A. Discussions ensued regarding communication and Dan will try to carve out some time in next month's meeting for a brain storming session.
- Withdrawal Policy was presented and approved.
- School lunch forms going home every week?
- Christina will plan a board holiday party/get together.

CLOSED SESSION:

Dan motioned that the board go into closed session to discuss personnel issues pursuant to General Statute 143-318.11 (a) (6). Second by Eric. Board went into closed session at 8:36pm. Board came out of closed session at 8:50pm and voted on the following:

- Melinda motioned that we move new board candidate to the November agenda, second by Dan. The board voted unanimously to move new board candidate to the November agenda.

Dan motioned to adjourn the meeting, second by Rainey. The board unanimously approved to adjourn. Meeting was adjourned at 8:52pm.

REMINDERS:

- **Next board meeting is Wednesday, November 15th, at 7:00pm, at the Charter School**
- **All committee reports are due by Friday, November 10th, 2017[PDF Format Please!]**

Upcoming Events: