

**ISLAND MONTESSORI CHARTER SCHOOL
BOARD OF DIRECTOR'S MEETING MINUTES
02.15.17**

In attendance: Melinda, Jeremy, Eric, Rainey, Michael and Dan, Jill (via skype)

Staff in attendance: Brian, Carrie, and Lara

Absent: Christina

Visitors: Kristin and Matt Dunn, Tara Relyea, Lauren Jackson

Rainey motioned to open the meeting, seconded by Dan. Island Montessori Charter School meeting was called to order at 7:30 pm by Melinda.

Previous Minutes:

Jeremy made a motion to approve January minutes. Eric seconded. "Draft" will be taken off of minutes on website.

2 Minute Visitor Comments:

Matt thinks we need to continue to work on community building

FSA Liason:

None present.

Academic Committee (Lara):

NWEA MAP testing results are being analyzed after the second phase of assessment. There is a great deal of data for each student now. Teachers and Lara are working to pull out the most useful information. Some vertical planning between grades will also take place. They will be working to better utilize Albanesi with this second phase of data collection. The big question is "how does it connect with the learning continuum?" Also looking at IXL and Khan Academy and comparing best practices. There will be some volunteers from Island Women helping during work cycle. Ms. Andee is going to be working with students needing help in math, based on MAP.

Head of School Report (Brian):

Enrollment update 2016/2017 school year Charter School

- K-24, 1-22, 2-21, 3-23, 4-23, 5-25, 6-23, 7-15 8-22 for a total of 198. Unusually high number of families moved.
- Melinda agreed to do exit interviews for students who un-enroll.
- **Financial update**
- Current cash in bank: \$302,266.19
- Cash able to draw \$ 446,076.87
- February drop from state has happened. This is what we have to work with the rest of the school year from the state.
- Please see attached budget.

Lottery Update- applications closed Feb. 3rd. Lottery will be held on Feb. 28th at 6:00 pm

We had an average number apply. See below:

Year	Sibling	Applications
2017	17	113
2016	19	108
2015	17	98
2014	21	113
2013	0	191

Facilities

- All exterior lights working now
- Adding a window to Lara's office sometime this month.
- We purchased the land for the preschool with a 90 day unsecured loan from First South. We are still waiting on the USDA's final approval on the guarantee for the entire amount (purchase land and construct building/ campus). We have an additional 90 days.

Lunches

Brian met with Jeremy and gave him all of the information that Matt Dunn provided this month pertaining to different options. Lowe's Food (sandwiches, but Boar's Head - no delivery fee) Pizza day, Publix \$4.09 /lunch with \$11.99 delivery, Whole Foods may sponsor 5 students and add menu items

Executive Committee:

No new minutes.

EC

No new updates.

Grant Committee:

No new updates.

Finance Committee:

Given in conjunction with HOS Report.

Development/Fundraising Committee:

No new updates.

IT:

No new updates.

Nutrition/Lunch Program

Jeremy is streamlining nutrition guidelines for instruction in each classroom, including suggestions for ingredients to avoid and updating the teacher form. Focus is educational.

After School Specials:

No new updates.

Beautification Committee:

No new updates.

HR/Policies and Procedures:

No new updates.

Marketing:

April 20th at the Charter School we will be having a stress reduction workshop. Childcare will be included.

OLD BUSINESS/NEW BUSINESS:

We want to have an alumni connection (possibly link on the website) for those who will be graduating our school.

Jeremy made a motion that the Vice President has permission to sign anything the President can in her absence. Melinda seconded. Be it resolved, that the Board has unanimously approved giving power and authority to Dan Camacho, vice president and treasurer, to sign any and all loan documents for purchase of the land adjoining the current property and for any signatures required to effectuate the full or partial loan for the land and the new structures on that property, in the absence of the Board president, Melinda Cummings.

ACTION STEPS:

1. Finalize lunch issue for this year.
2. Executive committee to begin reviewing our current strategic plan

Meeting adjourned at 8:50 p.m.

REMINDERS:

- **Next board meeting is Wednesday, March 15th, at 7:00pm, at the Charter School**
- **All committee reports are due by Friday, March 10th, 2017[PDF Format Please!]**