

**ISLAND MONTESSORI CHARTER SCHOOL  
BOARD OF DIRECTOR'S MEETING MINUTES  
07.19.17**

In attendance: Dan, Eric, John, Melinda, Christina, Michael, Rainey, and Jill

Staff in attendance: Brian

Absent: Jeremy

Visitors: Amber Lynn Pappas, Matt Dunn, Kristen Dunn, Mattie McMurray, and Melissa Griffin

Christina motioned to open the meeting, seconded by Rainey. Island Montessori Charter School meeting was called to order at 7:10pm by Melinda.

Melinda made a motion to re-elect Dan, Eric, and Rainey as board members for a 3 year term (expiring 2020). Melinda made a motion to elect new officers for a 1 year term: Dan as President, Melinda as Vice President, Christina as Secretary, and John as Treasurer.

**Previous Minutes:**

Melinda motioned to approve the June minutes, second by Jill, approved unanimously.

**2 Minute Visitor Comments:**

None.

**FSA Liason:**

Melissa Griffin presented the board with the new FSA Representatives: Melissa Griffin (President), Heather Graham (Vice President), Shannon Morrow (Fundraising), Melissa Story (Secretary). They are still in need of a Treasurer. Kristen Dunn is the Hospitality Chair and Room Parent Liaison and Danielle Smrdel leading the Tinted Turtle Trot. Melissa also presented the board with the FSA's planned activities and events for next year.

**Board Reviews:**

Melinda presented the results of her board review meetings.

**Dress Code Policy:**

Melinda made a motion to amend the Dress Code Policy that was voted on last month to "a child may not wear flip flops on his/her days of Environment Ed or Physical Education activities". All voted in favor unanimously.

**Board Vote to elect Dan as General Contractor:**

Michael made a motion to affirm we are retroactively here today approving Dan's signature on owner/affidavit exempting us from GC requirement. Second by John, approved unanimously by the board.

**Thank you Melinda:**

Jill gave a beautiful slideshow highlighting the last 5 years of Melinda's presidency term. Thank you, JILL!

**Academic Committee (Brian):**

Given in closed session.

**Head of School Report (Brian):**

**Enrollment update 2016/2017 school year Charter School**

- K-24, 1-24, 2-24, 3-24, 4-24, 5-24, 6-24, 7-25, 8-15 for a total of 208
- NHC:197, Pender:1, Bruns:10
- **Enrollment for next year is full except for 8<sup>th</sup> grade.**

#### **Financial update**

- Current cash in bank: \$286k
- We got our drop today so we will have \$700k~.
- Brian presented the final 2016-2017 budget. Board is agreeable to the presented 2017-2018 budget with amendments from John.

#### **After School Program**

- Jill motioned to adopt the proposed Island Time after school program rates as outlined by Brian. Second by John, approved unanimously.

#### **Facilities**

- Building being delivered the week of August 7<sup>th</sup>.
- Brian to meet with Michael to discuss Vanguard issue.

#### **Lottery**

None.

#### **Executive Committee:**

See attached minutes.

#### **EC**

None.

#### **Grant Committee:**

#### **Finance Committee:**

Given in conjunction with HOS Report.

#### **Development/Fundraising Committee:**

No new updates.

#### **IT:**

No new updates.

#### **Nutrition/Lunch Program:**

Report sent via email.

#### **After School Specials:**

No new updates.

#### **Beautification Committee:**

No new updates.

#### **HR/Policies and Procedures:**

No new updates.

### **Marketing:**

No new updates.

### **OLD BUSINESS/NEW BUSINESS:**

School wide calendar – Christina was given some action steps to finalize the calendar.

Melinda is working on a State of the Union to Parents – **Melinda requested the board to email her the school's top 3 accomplishments in the last 5 years by July 28<sup>th</sup>.**

Building paint – The board discussed potential new paint colors. ☺ Caribbean Blue on the front and Yacht Blue on the back.

### **CLOSED SESSION:**

Board went into closed session at 9:35pm. Board came out of closed session at 9:54pm and voted on the following:

#### **Personnel**

- Melinda motioned the board approve contracts for next year as presented by Brian, second by Rainey, approved unanimously.

Meeting adjourned at 10:02pm.

### **REMINDERS:**

- **Next board meeting is Wednesday, August 16<sup>th</sup>, at 6:15pm, at the Charter School**
- **All committee reports are due by Friday, August 11th, 2017[PDF Format Please!]**

### **Upcoming Events:**

- **August 18th Open House @ Charter; Meet & Greet @ Children's**
- **August 21st, New Parent Orientation Night**
- **August 22, FIRST DAY OF SCHOOL**
- **August 22 After school Social (FSA)**
- **September 16<sup>th</sup> Dragon Boat Race**
- **No Sleeves Magic Show**